**Organize your desktop!**

1. Follow all instructions carefully!  
2. Change the background to a picture you like.  
3. Add a folder titled IP 10-30 to your desktop.  
4. Inside that folder make another folder titled assignments.  
5. Beside that folder and still in the IP 10-30, folder make two more folders titled Complete and Incomplete.  
6. Move these two folders into the Assignments folder that you created.  
7. Now you have no excuse to have a messy desktop! You will get a mark for your organization and for keeping your projects and assignments organized throughout the semester.  
8. Write a letter explaining what you did this summer and send it to at least one person in the class. You will need to exchange emails with people to do this so if you don't know anyone just ask the person beside you. CC the email to me as well. My address is mrjurgensipro@gmail.com  
9. Search online and bookmark the coolest sites you can find that will allow you to make a website to host your resume and showcase your technical capabilities. Send your favorite one or two of them to me.  
10. Save your letter in the assignments folder under "completed".